



WESTCHESTER ONE-STOP CAREER CENTER *



120 Bloomingdale Road, White Plains, New York 10605



JANUARY 2020 WORKSHOPS SCHEDULE

TUESDAY		WEDNESDAY	1	THURSDAY	2	FRIDAY	3
				9:30 AM - 11:00 AM			
				RESUME WORKSHOP			
				Ruth Trimino			
				11:30 AM - 12:45 PM			
				JOB SEARCH ROUND TABLE			
				Ruth Trimino			
				1:00 PM - 2:15 PM			
				INTERVIEWING WORKSHOP			
				Ruth Trumino			
TUESDAY	7	WEDNESDAY	8	THURSDAY	9	FRIDAY	10
9:30 AM - 11:00 AM		11:00AM - 12:00 NOON		9:30 AM - 11:00 AM			
RÉSUMÉ WORKSHOP		HOW TO FIND A JOB		COVER LETTERS			
Ruth Trumino		John Tierney		Ruth Trumino			
11:30 AM - 12:45 PM		12:00 PM - 1:00 PM		11:30 AM - 12:45 PM			
INTERVIEWING WORKSHOP		JOBZONE		JOB SEARCH ROUND TABLE			
Ruth Trumino		WORKSHOP		Ruth Trumino			

TUESDAY	14	WEDNESDAY	15	THURSDAY	16	FRIDAY	17
9:30 AM - 11:00 AM		10:00 AM - 12:00 NOON		9:30 AM - 11:00 AM			
RÉSUMÉ WORKSHOP		STRENGTHEN YOUR RESUME		NETWORKING WORKSHOP			
Ruth Trumino		THROUGH VOLUNTEERISM		Ruth Trumino			
		Sponsored by Volunteer New York					
		Katie Pfeifer					
				11:30 AM - 12:45 PM			
				JOB SEARCH ROUND TABLE			
				Ruth Trumino			
		12:00 PM - 1:00 PM		1:00 PM - 2:30 PM			
11:30 AM - 12:45 PM		JOBZONE		MOCK INTERVIEW			
INTERVIEWING WORKSHOP		WORKSHOP		Please bring two copies of your Resume			
Ruth Trumino				Paul Keppler			
TUESDAY	21	WEDNESDAY	22	THURSDAY	23	FRIDAY	24
9:30 AM - 11:00 AM		11:00AM - 12:00 NOON		9:30 AM - 11:00 AM		10:00 AM - 11:00 AM	
RÉSUMÉ WORKSHOP		PRE-INTERVIEW		STRESS MANAGEMENT		STRUCTURED INTERVIEW	
Ruth Trumino		John Tierney		Ruth Trumino		EMPLOYMENT WORKSHOP	
				11:00 AM - 12:30 NOON		Phil Costanzo	
				MY MONEY			
				WORKSHOP - Marisol			
11:30 AM - 12:45 PM		12:00 PM - 1:00 PM		11:30 AM - 12:45 PM		11:00 AM-12:00 PM	
INTERVIEWING WORKSHOP		JOBZONE		JOB SEARCH ROUND TABLE		BEHAVIORAL INTERVIEW	
Ruth Trumino		WORKSHOP		Ruth Trumino		Phil Costanzo	
TUESDAY	28	WEDNESDAY	29	THURSDAY	30	FRIDAY	31
9:30 AM - 11:00 AM		11:00AM - 12:00 NOON		9:30 AM - 11:00 AM			
RÉSUMÉ WORKSHOP		SOFT SKILLS		CAREER CHANGE			
Ruth Trumino		John Tierney					
11:30 AM - 12:45 PM		12:00 PM - 1:00 PM		11:30 AM - 12:45 PM			
INTERVIEWING WORKSHOP		JOBZONE		JOB SEARCH ROUND TABLE			
Ruth Trumino		WORKSHOP		Ruth Trumino			

* Bilingual Staff Available - Schedules may change so please call the day before the workshop. Visit our website at <https://westchesterputnamonestop.com>